



LA JOYA INDEPENDENT SCHOOL DISTRICT
201 East Expressway 83
La Joya, TX 78560

Job Title: Speech Language
Therapist Assistant **Wage/Hour Status:** Exempt

Reports to: Special Education Director **Pay Grade:** Teacher Salary Schedule
Campus Principal

Dept./School: Special Education Department **Initiated Date:** January 30, 2006

Revised Date: January 10, 2011

District Primary Purpose: To assist and promote La Joya ISD District in implementing a rigorous curriculum/instructional program that supports student success and achievement.

Department Primary Purpose: To perform tasks prescribed, directed and supervised by Certified Speech Language Pathologists.

Qualifications:

Education/Certification: Bachelor's Degree in Communication Disorders
Valid Texas License as Speech Pathologist Assistant

Experience/Knowledge: Knowledge of physical, mental, and emotional child development, specific communications disorders, remediation techniques; related medical conditions

Major Responsibilities and Duties:

1. Assist with informal documentation as directed by the Speech Language-Pathologist.
2. Follow documented treatment plans or protocols developed by the supervising Speech Language Pathologist.
3. Provide speech therapy services as prescribed by the student's IEP.
4. Document patient/client performance (e.g., tallying data for the speech-language pathologist to use; preparing charts, records, and graphs) and report this information to the supervision speech language pathologist.

5. Assist with clerical duties such as preparing materials and scheduling activities as directed by the speech-language pathologist.
6. Perform checks and maintenance of equipment.
7. Assist with departmental operations (scheduling, record keeping, safety/maintenance of supplies and equipment).
8. Exhibit compliance with regulations, reimbursement requirements, and speech-language pathology assistants' job responsibilities.
9. Perform other duties as assigned by the Director.

WORKING CONDITIONS:

Mental Demands:

Ability to communicate verbally and in writing; ability to instruct; maintain emotional control under stress.

Physical Demands/Environmental Factors:

Regular in-district travel; moderate lifting and carrying.

POSITION WORKING DAYS: 187 Days

DATE POSTED:

DEADLINE: Until Filled

All applications must be submitted on line for professional and clerical positions to the La Joya I.S.D. Office of Human Resources Department. (www.lajoyaisd.com)

Applicants currently employed by the La Joya I.S.D need to submit an application, letter of intent and resume online. (www.lajoyaisd.com)

Employee Signature: _____

Date: _____