



LA JOYA INDEPENDENT SCHOOL DISTRICT  
201 East Expressway 83  
La Joya, TX 78560

**DRAFT**

**Job Title:** Social Worker

**Wage/Hour Status:** Exempt

**Reports to:** Campus Principal/District  
Parental Involvement Coord.

**Pay Grade:** Instructional Administrative/Professional  
AD101/AD102  
Depending on Qualifications  
(\$37,400.00 - \$63,991.40)

**Dept./School:** Assigned Campus

**Initiated Date:** August 22, 2003

**Revised Date:** January 26, 2012

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**District Primary Purpose:** To assist and promote La Joya ISD in implementing a rigorous curriculum/instructional program that supports student success and achievement.

**Department Primary Purpose:** Assist campuses with the implementation for Title I Parental Involvement Program.

**Qualifications:**

**Education/Certification:** Bachelor's Degree (AD101) or Master's Degree (AD102) in social work from an accredited college or university  
Valid Texas License granted by the Texas State Board of Social Workers Examiners

**Experience/Knowledge:** Effective consultation skills for conferencing with teachers, parents, and students  
Skills in coordination and integration of school and community resources  
Skills in Parental Involvement Program development  
Experience in problem solving and Systems Theory  
Knowledge and skills in working with volunteers  
Knowledge of prevention and intervention strategies, including behavior management interventions  
Effective organizational, communication, and interpersonal skills  
Two years experience in social work, preferred

**Major Responsibilities and Duties:**

1. In concert with administrators, counselors, teachers, and parents coordinate and implement the campus Parental Involvement Program in accordance with Title I-1118 guidelines.

2. Serve as liaison between student, home, school, and community resources, such as family service agencies; child guidance clinics, courts protective services, doctors, and clergy members.
3. Develop and conduct campus parenting training and parent activities that support student academic achievement.
4. Conduct home visits to gather data and information that will assist in the formulation of an effective action plan to support student success in school.
5. Consult with parents, teachers, and other school personnel to determine cause of student problems and effect solutions.
6. Assist parents and/or students to identify and find ways to overcome barriers to school attendance.
7. Coordinate and collaborate with elementary campus parent liaisons in parental training sessions and services to students and families.
8. Participate in the RTI campus team, to support and engage parents on behalf of their son or daughter.
9. Perform casework service with parents to increase the parents' understanding, their constructive participation in resolving their child's problems, and their knowledge and use of available and appropriate resources.
10. Conduct group and individual counseling sessions to enhance social development of students and provide peer support in areas such as grief, stress, and other personal issues within the scope of Parental Involvement services.
11. Access and work closely with community agencies to identify resources for student and family support.
12. In coordination with RTI team and as part of an action plan, make referrals to appropriate community resources and assist in their effective use by student and family.
13. Provide crisis intervention and preventive support as needed by students and their families.
14. Arrange for medical, psychiatric, and other tests and examinations that may disclose causes of difficulties and indicate remedial measures.
15. Serve as consultant to school personnel regarding students or situations that are not referred for direct district or outside services.
16. Develop and maintain effective individual and group relationships with students and parents.
17. Compile, maintain, and submit all physical and computerized reports, records, and other required documents in a timely manner to Parental Involvement Department.
18. Comply with policies established by federal and state laws, State Board of Education rule and board policy.

19. Comply with all district and campus routines and regulations.
20. Participate in professional development that leads to improved job performance, and maintains licensure status.
21. Maintain a positive and effective relationship with supervisors.
22. Effectively communicate with colleagues, students, and parents.
23. Perform other duties as assigned by immediate supervisor within the scope of responsibilities and of Title I – 1118 guidelines.

POSITION WORKING DAYS: 187 Days

DATE POSTED:

DEADLINE: Until Filled

*All applications must be submitted on line for professional and clerical positions to the La Joya I.S.D. Office of Human Resources Department. ([www.lajoyaisd.com](http://www.lajoyaisd.com))*

*Applicants currently employed by the La Joya I.S.D need to submit an application, letter of intent and resume online. ([www.lajoyaisd.com](http://www.lajoyaisd.com))*

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Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_