



LA JOYA INDEPENDENT SCHOOL DISTRICT
201 East Expressway 83
La Joya, TX 78560

Job Title: Athletic Field Grounds-Keeper

Wage/Hour Status: Non-Exempt

Reports to: Athletic Grounds Manager

Pay Grade: Manual Trades Employee

Pay Grade 3

Dept./School: Physical Plant Operations

(\$19,032.00 - \$28,421.12)

*Pre-screening may be conducted by an approved medical vendor prior to starting employment.

Initiated Date: January 19, 2010

Revised Date: December 5, 2011

District Primary Purpose:

To assist and promote La Joya ISD in implementing a rigorous curriculum/instructional program that supports student success and achievement.

Department Primary Purpose:

To provide the students with safe, attractive, comfortable, clean, and efficient place in which to learn, play, and develop.

Qualifications:

Education/Certification: Eighth grade or Higher

Knowledge/Skills: Ability to communicate (verbally)
Ability to operate riding or paver mower, power tools and hand tools
Ability to read and understand written instructions

Major Responsibilities and Duties:

1. Complete cleaning schedule for the areas assigned, within the frequency requirements provided.
2. Know the basic understanding of the chemicals and procedures used in the cleaning and operating schedules.
3. Observe grounds cleaning and maintenance needs or requirements for the areas assigned and reports the needs to Athletic Field Supervisor.
4. Routinely inspects areas for possible safety hazards and reports to Athletic Field Supervisor.

5. Perform such additional duties as assigned by Grounds Supervisor.
6. Keep building and premises, including sidewalks, driveways, and playground areas neat and clean at all times.
7. Perform yard-keeping chores as grass cutting, tree trimming, litter detail, as necessary.
8. Perform other duties as assigned.

WORKING CONDITIONS:

Mental Demands:

Reading; ability to communicate effectively (verbally and written)

Physical Demands/Environmental Factors:

1. Ability to stand and walk, use hands to finger, handle or feel (67 to 99% of the work day).
2. Able to talk or hear, sit, stoop, kneel, crouch or crawl, reach with hands and arms, taste or smell (0 to 33% of the work day).
3. Push/pull (34 to 66% of the work day).
4. Occasionally (0 to 33% of the work day) lift and/or carry objects weighing up to 50 lbs with frequent (34 to 66% of the work day) lifting and/or carrying objects weighing 25 lbs or constant (67 to 99% of the work day) lifting and carrying objects weighing up to 10 lbs.
5. No special vision requirements.
6. Work environment; work near moving mechanical parts and vibration (34 to 66% of the work day), fumes or airborne particles, toxic or caustic chemicals and risk of electrical shock (0 to 33% of the work day).
7. No hearing or noise requirements.
8. Repetitive motion actions include: use of foot control, both feet (3-4 hrs of the work day), repetitive use of hands, both hands (7+ hrs. of the work day) grasping simple/light objects (7+ hrs. of the work day), grasping firm/heavy objects (7+ hrs of the work day).

POSITION WORKING DAYS: 244 Days

DATE POSTED:

DEADLINE: Until Filled

All applications must be submitted on line for professional and clerical positions to the La Joya I.S.D. Office of Human Resources Department. (www.lajoyaisd.com)

Applicants currently employed by the La Joya I.S.D need to submit an application, letter of intent and resume online. (www.lajoyaisd.com)

Employee Signature: _____

Date: _____