

LA JOYA INDEPENDENT SCHOOL DISTRICT

Secondary Reassignment/Transfers For 2008-2009

- December 13, 2007 Information presented to Campus Principals
- High Schools
February 4-8, 2008 Meeting for all High School Teachers and Non-Professionals (Site and Time TBA)
 - Explaining guideline/procedures
- February 1, 2008 Meeting with New Principals-Office of Human Resources
 - Present Staff Projections
- February 22, 2008 Deadline for teachers at schools to submit Voluntary transfer request to Office of Human Resources
- March 7, 2008 Principals and Teachers will be formally notified by Office of Human Resources of their transfer and/or reassignment.
- April 14- May 2, 2008 Open Transfer Request for all other schools will be accepted at the Office of Human Resources with recommendation/approval of receiving principal.
- May 5, 2008-June 6, 2008 Transfer Request will need approval of both principals (Receiving and Current).

Elementary Schools

- Process will be reviewed in December.
- Dates on Reassignments/Transfers will be scheduled after staffing & projections for Elementary School is finalized.
- Open Transfer Process dates: (April 14-May 2, 2008)

Para-professionals

- Review process with staff in February.
- Open Transfer Process dates: (April 14- May 2, 2008)