

La Joya ISD

Computer Services

PEIMS Submission 1 Training

Fall 2007

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Fall 2007 PEIMS Meeting Agenda

September 19, 2007

I. PEIMS Timeline for Submission One

II. PEIMS Data Standards and SAAH

- a. Record 090-Staff Responsibilities.
- b. Student data
- c. Student Attendance Accounting Handbook Update

Meeting will be held Sept 26

III. SkyPAC tabs that capture PEIMS information

- a. General 1 tab
- b. Entry/Withdrawal Tab
- c. TX/NCLB tab
- d. NCLB-2
- e. Vocational Ed tab
- f. Data Flow

IV. Data Reporting

Data Entry Due Nov 2nd unless otherwise noted

- a. Demographic Information
- b. Immigrant Coding
- c. LEP and At-Risk Populations
- d. Staff Data
- e. Economically Disadvantaged
- f. Special Program Enrollments
- g. Instructional Setting, Population Served, TEA/Service ID Number
- h. CATE Program Code
- i. Leavers:

i1. Graduate Report

Data Entry due Oct 26

i2. Leaver reports

Data Entry due Sept 28

V. Questions & Answers

VI. Next Meetings:

Sept 26 – Staff Responsibility Workshop with Human Resources

Oct 3 – At-Risk/PEIMS Meeting

Oct 10 – PEIMS Forum with Region 1

Oct 15 – Staff Responsibility Training Using SAGE

November – TRex Training

Dec 5th - Sub 1 Reports Review

--Check Staff Development Monthly Calendar for details--

I. PEIMS Timeline 2007-2008

2007-2008 PEIMS DATA COLLECTION SCHEDULE

DATA COLLECTED:

Organization Data

District/Campus Identification	Records 010, 020
Shared Services	Record 011

Finance Data

Budget Detail	Record 030
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Staff Data

Basic Information	Record 040
Demographic	Record 043
ID Number Change	Record 045
Employment-Payroll Summary	Record 050
Contracted Instruction Staff	Record 055
Employment-Payroll Accounting	Record 060
Responsibilities	Record 090

Student Data

Identification	Record 100
Demographic	Record 101
Id-Number Change	Record 105
Enrollment	Record 110
Special Programs	
Special Education	Record 163
Career and Technology	Records 169,170
School Leaver Records	Record 203

TIMELINE:

October 26, 2007	- Current Snapshot "AS OF" date
October 26, 2007	- Graduation data entry due
October 26, 2007	- Manually completed staff responsibilities due
November 2, 2007	- Data Entry Completed by Campus and Special Programs
November 2, 2007	- Leaver data entry due
<u>November 5, 2007</u>	- <u>PEIMS data due at TEA</u> - May contain errors
November 15, 2007	- PEIMS data corrected by Campus and Special Programs
<u>November 29, 2007</u>	- <u>PEIMS data due at TEA</u> - NO ERRORS
December 13, 2007	- All PEIMS corrections completed
<u>January 17, 2008</u>	- <u>PEIMS Re-submission data due at TEA</u>

II. PEIMS Data Standards

a. Staff Responsibilities

For assistance with completing staff responsibility records, print the following pages from the Data Standards:

- Record 090-Staff-Data Responsibilities, DS p. 2.35
- Table C021, Role Ids, DS p. 4.10-4.14
- Table C022, Service Ids, DS p. 4.15-4.108
- Table C027, Days-of-Week-Code, DS p. 4.109
- Table C030, Population-Served-Code, DS p. 4.110
- Table C035, Instructional-Setting-Code, DS p. 4.111-4.113
- Table C039, Weeks-of-Month-Code, DS p. 4.114

Staff responsibility data due Nov 2, 2007

b. Student Data

- B1. Record 100-Identification Data, DS p. 2.59
- B2. Record 101-Demographic Data, DS p. 2.62
- B3. Record 110-Enrollment Data, DS p. 2.70
- B4. Record 203-School leaver Data, DS p. 2.91
 - Table C062, Graduation-Type-Code, DS p. 4.122-4.124
 - Table C162, Leaver-Reason-Code, DS p. 4.164-4.166
 - Appendix D: Leaver Reason Codes and Documentation Requirements

Graduate Data is due September 28, 2007

Leaver data is due September 28, 2007

III. SkyPAC Tabs Review

The following screens contain data elements that are used in the submission of PEIMS data:

A. General 1 Tab

- Student ID-SSN/State ID
- Demographic Information (name, date of birth, sex, ethnicity)
- Graduation Date

B. Entry/Withdrawal Tab

- Campus ID of Enrollment
- Registration status (enrolled, withdrawn, no-show)
- Grade Level (EE thru 12)
- ADA Eligibility Code (0 thru 6)

C. TX/NCLB Tab, Other PEIMS Data

- Gifted and Talented
- PRS-Pregnancy Related Services
- PEP-Parent Education Program
- Title I Indicator. Title I 6-School-wide will be mass coded for roll process.
- Graduation Information (Graduation Type, College Indicator code)

Other PEIMS tab

- Student Attribution Code
- Campus ID of Residence
- Economically Disadvantaged Indicator Code. (1, 2, 9-Yes, 0-No)
- Student At-Risk Indicator Code (1-yes or 0-no).
- Migrant Indicator Code (1-yes or 0, 2-no)
- Immigrant Indicator Code (1-yes, 0-no)
- SSI Promotion Retention Code
- As-of Status Code
- PK Military Indicator Code

D. NCLB-2 Tab

- Home Language Code
- LEP/BIL/ESL Indicator Code.
- Parental Permission Code

E. Vocational Ed Tab

- Career Tech Indicator Code
- Single Parent/Pregnant Teen Code

F. Data Flow

Data coded at the **campus-level** for Submission 1:

A. Demographics

- Ensure all students have a valid SSN or State-ID (run PEIMS ID Report)
- Resolve all PID and PET Errors promptly
- Perform Grade-level vs. Age edit verification (run PRE-PEIMS edit)
- Review ADA eligibility codes for all students
- Ensure all PK/KG students are eligible based on age and eligibility criteria

B. At-Risk Enrollments

- Ensure all students are assessed for at-risk purposes and are coded.

C. Economically Disadvantaged

- Disseminate, collect and forward all income surveys for processing

D. Language Enrollments

- Code all non-English/English students with a home language code
- Code all BIL/ESL/LEP students with proper enrollment
- Ensure all language enrollments have a proper parental permission code
- Code all students with a LEP enrollment at-risk
- Ensure immigrant status on all students has been updated

E. Staff Responsibility Records

- Code staff responsibilities for all professional staff and for paraprofessionals that work with students that are not captured on the master schedule.

For Elementary campuses only:

F. SSI Promotion/Retention Code

- Code the proper promotion/retention indicator code for students who did not meet SSI requirements after the third assessment/testing date. The student list will be provided.

For Secondary campuses only:

G. Leavers

- Update the withdrawal code for 2006-2007 enrollment for Fall 2007 leavers.
- Don't forget leavers from HOPE and JJAEP.

H. Graduates

- Code graduates with all pertinent information on the GENERAL 1 and TX/NCLB tab.

I. CATE Education Indicator Code

- Review each student in a CATE class to determine their CATE Education Indicator Code

J. Master Schedule

- Review staff listing from HR against SkyPAC's staff listing and ensure that the SSN is listed on SkyPAC to ensure a proper roll of staff data to SAGE.
- Ensure instructional setting and population served are set correctly for all sections on the master schedule so staff responsibility records are extracted correctly to SAGE.

Data coded by **Special Program staff** (with some participation from the campuses) for Submission 1:

--Gifted and Talented

--Special Education

--Lunch Surveys

--Migrant Program

--CATE

--PEP/PRS

--Mr. Rios: JJAEP

--Mr. Rios: eligible out-of-district transfer students

--Human Resources

--Payroll

--Accounting

--Federal Programs

IV. Data Reporting

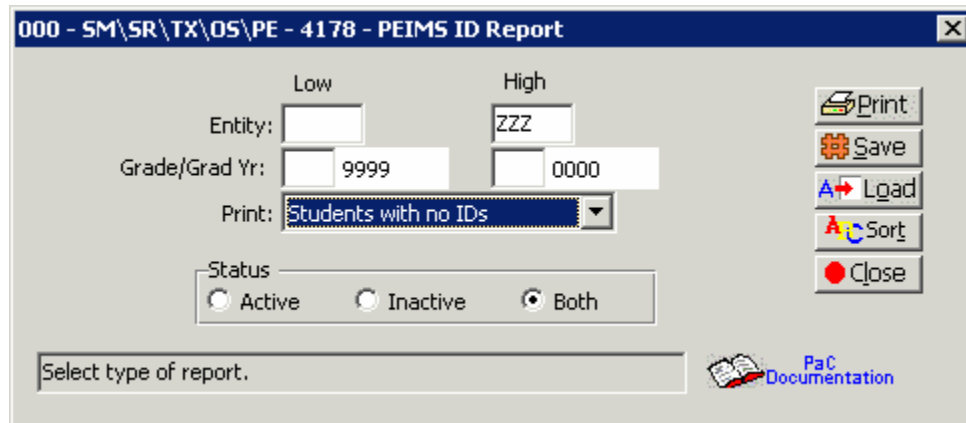
A. Demographic Information

Computer Services runs regular checks on students missing a SSN/state ID, students with invalid date of birth, and review ADA codes for KG and PK students and communicate any discrepancies to the campus attendance clerk. Any PID and PET errors will be sent to the campus attendance clerk for resolution.

Student Services will code eligible out-of-district students and post enrollment and attendance information for students enrolled at JJAEP throughout the school year. These students will be coded at-risk as needed.

To verify data:

A1. Run a **PEIMS ID Report** for your campus and print it to list student without an ID. Collect and enter all SSN information on the GENERAL 1 tab. Ask for a STATE ID from Computer Services as needed. You can also run the report to list all students not just those missing an ID.



(PEIMS ID Report: Students with no IDs)

A2. Print a Submission 1 Pre-PEIMS Edit Report **100 IDENTIFICATION RECORD** for your campus and check for invalid characters such as periods, missing or incorrect SSN/State IDs, or a suffix in the middle name field.

A3. Run a Submission 1 Pre-PEIMS Edit Report **101 DEMOGRAPHIC RECORD** report for your campus to verify demographic data. The students with a DOB that fall outside the expected range for their grade-level will produce an error comment. Verify the grade-level and DOB for the students on the roster. Review the SSN, date of birth, ethnicity code, sex and grade-level.

B. Immigrant Coding

A **recent immigrant** student is one born outside the United States or any of its territories and who has attended schools in the United States for fewer than three school years.

In order for the district to receive Title III, Part A funding for **recent immigrant** students, LAIAs will code recent immigrants using an indicator code of 1 on the IMMIGRANT CODE field of the TX/NCLB, OTHER PEIMS tab and the data will reported through PEIMS in the Fall submission.

A student's immigrant eligibility status should be reviewed annually as necessary **prior to the Fall PEIMS Snapshot date**.

To verify data:

B1. Run the **BI: PLACE OF BIRTH STUDENT ROSTER** in Data Mining to verify all students. Update immigrant status for students as needed.

B1. Run the **BI: PEIMS RECENT IMMIGRANT REPORT** in Data Mining to verify recent immigrant students.

C. LEP Coding

Information for LEP students shall be entered by LAIAs on the NCLB-2 yellow tab. Each campus must update the LEP status of students who may have exited due to program exit criteria or are new entries into the LEP program. LAIAs must enter changes in eligibility as necessary for eligible students throughout the school year.

Below are the four LEP enrollments that are used in SkyPAC. Each campus will only use a combination of two enrollments: 1) to indicate participation in the language program or 2) the student being LEP but not participating due to a parental denial.

Fatal Errors will occur if the correct enrollment is not used with the correct eligibility code within a given grade-level.

- ◆ Bilingual (Grades KG-05): Students are coded on the NCLB-2 yellow tab as STUDENT PARTICIPATES IN A BILINGUAL PROGRAM with a parental permission code of 'D'.
- ◆ ESL (Grades 06-08): Students are coded on the NCLB-2 yellow tab as STUDENT PARTICIPATES IN A ESL PROGRAM button selected and with a parental permission code of 'B'.
- ◆ ESL (Grades 09-12): Students are coded on the NCLB-2 yellow as STUDENT PARTICIPATES IN A ESL PROGRAM button selected and with a parental permission code of 'F'.
- ◆ Parental Denials: Students who have a parental denial are coded NCLB-2 yellow tab as STUDENT DOES NOT PARTICIPATE IN A LEP PROGRAM with a parental permission code of 'C'.

(Example of a LEP student coded as being served BILINGUAL.)

To verify data:

C1. Print a **LEP, ESL and BILINGUAL** report for your campus from STUDENT MANAGEMENT/STATE REPORTS/REPORT WRITER to review data.

C2. Print the reports below from STUDENT MANAGEMENT/DATA MINING to verify LEP information.

- BI: Language Report
- BI: M1/M2 Student Roster
- BI: PEIMS Recent Immigrant Roster

C3. Run a Submission 1 Pre-PEIMS Edit Report **110 ENROLLMENT RECORD** report for your campus to LEP data.

D. At Risk Coding

This year there will be a special meeting to discuss At-Risk codes and at-risk reporting procedures. The Administrator in charge of PEIMS and the data entry clerk for each campus must attend this special meeting.

At-Risk/PEIMS Meeting
Tuesday, October 2, 2007
Old JFK Library
Time: To be Announced

E. Economically Disadvantaged

The Office of Admissions and Records will collect the Income Survey and forward them to Federal Programs for assessment and coding onto SkyPAC. All initial coding of income surveys must be completed by November 2nd.

Federal Programs will then produce student rosters of students who still do not indicate an Income Survey on file. Federal Programs will instruct campuses to disseminate and collect income surveys for these students. Completed surveys must be returned to Federal Programs for assessment and coding in SkyPAC before the Thanksgiving break to ensure coding for the PEIMS December 15th deadline.

The state compensatory education allotment for a district is based on students eligible for free and reduced-price lunch as reported monthly to the Division of Child Nutrition. State compensatory education funds must be used for providing intensive and accelerated instructional services to at-risk students.

Economic Disadvantage Code	PEIMS Data Value	TAKS Precoding Value
Eligible for free meals under the National School Lunch and Child Nutrition Program	01	1
Eligible for reduced-price meals under the National School Lunch and Child Nutrition Program	02	2
Other economic disadvantage	99	9
Not identified as economically disadvantaged	00	0

F. Staff Data. Staff Responsibility forms need to be data entered by Nov 2

All professional employees and instructional paraprofessionals who are employed by the district on the snapshot date must have a staff responsibility record to report to PEIMS. Computer Services will roll employee information from Human Services and Payroll into SAGE for secondary campuses.

Next, staff responsibility records will be rolled from the master schedule in SkyPAC for all campuses if a proper staff match can be found. For this to occur, the SSN must match Human Resources' records. A campus staff listing will be provided from Human Resources to assist you in verifying SkyPAC staff information prior to the data roll.

Please complete the form requesting a bell schedule for your campus so that all data rolls from SkyPAC to SAGE using only one bell schedule.

Only role ID 029-teachers will roll from SkyPAC and all other job titles indicated below will need to be manually inputted into SAGE for reporting:

All Administrators, Facilitators, Lead Teachers, Counselors, Diagnosticians, Librarians, Nurse, Student Council and UIL staff, Department Heads, Long-Term Subs, On-campus suspension Aides, Athletic Coordinators, Athletic Trainers, and COOP Teachers (job site visits become role ID 032)

Notes on staff responsibilities:

- 1) Employees that are temporarily out (sick leave, etc) still need a staff responsibility record. Report the employee that is out and not the substitute.
- 2) Substitutes that are filling in for a job vacancy on the snapshot date need staff responsibility records.
- 3) Report a new responsibility record only if the time or service-ID changes not the Population-Served.
- 4) Use the correct population-served. Keep in mind the population for which the service was designed. The pop-served reported should not be ESL or GT just because the students served are ESL or GT. The curriculum taught must be structured for ESL or GT students.
- 5) Report all responsibilities by section/by period. For example, don't report 100 students served in Alg II from 8:15 am to 3:15 pm—break it down by section/period. Split music and PE classes by time periods.
- 6) For the number of students served in ISS, report students served in ISS on the snapshot date.
- 7) Role ID 033-Educational Aides should have the number of students equal to 000.
- 8) The home campus is responsible for coding music staff that visits other campuses unless it is part of the master schedule.
- 9) A roster will be provided of special education staff that serves your campus. The campus is responsible for coding special education staff that are at the campus all day, such as, special education aides. Special Ed will complete staff responsibility records for itinerant staff that may have the following job titles: speech therapists, adaptive PE coaches, and homebound teachers.
- 10) The TEA website <http://www.tea.state.tx.us/peims/faq/faq.htm> has a wide array of staff responsibility frequently asked questions. Please bookmark the web link.

To verify data:

F1. Print a staff listing to verify Name, SSN and ROLE-ID for staff your campus. The social security number must match Human Resources records for the staff responsibility record(s) to extract successfully.

The teachers must be marked as TEACHER for class section information to roll. Make changes to the Staff Maintenance screen by using the UPDATE or EDIT STAFF button as necessary to ensure a successful roll of data.

Choose menu option: Student Management/Staff/Report/Staff Members Report. Make sure to select the **Print Staff Social Security Numbers** check box is selected. Print report for only ACTIVE staff members.

Code 3 is for students who are pursuing a CTE Tech Prep program that is locally-articulated or statewide-articulated. To be considered locally articulated Tech Prep, the four-year high school course sequence and the course sequence leading to the associate degree and advanced skills certificate, and/or apprenticeship, must be submitted to and/or approved by TEA and the Texas Higher Education Coordinating Board.

To be coded 2 or 3, a student does not have to be enrolled in a career and technology course at the time of the fall PEIMS submission. However, any student coded 1 must be currently enrolled in a career and technology course.

Please see the Career and Technology Education Indicator Code Decision Chart (E0031) on Appendix F of this document.

The following website has more information on the CATE program and special program coding: <http://www.tea.state.tx.us/cte/index.html>

To verify data:

G1. Print a custom report of CATE data by going to STUDENT MANAGEMENT/STATE REPORTS/REPORT WRITER/**VOCATIONAL EDUCATION**.

G2. Print a Submission 1 Pre-PEIMS Edit **169 CTE Services Record** roster of the student's CTE code and services. .

G3. Print a Submission 1 Pre-PEIMS Edit **170 CTE Course Record** roster of student to review students enrolled in a career and technology course on the Fall Snapshot Date. Set the Default Career Tech Indicator to '1' as shown below when running report to populate the CTE indicator.

This program prints students who are enrolled in at least one Vocational Education course that is valid for Fall PEIMS on the date you specify.

Print Save Sort Close

Low High

Entity: 001 001

Grade/Grad Yr: 9999 0000

As-Of Date: 10/26/2007

Default Career Tech. Ind: C/T COURSE PARTICIPANT-NO TP 1

The Print button will print the report. PaC Documentation

(170 CTE Course Record Report Parameters)

H. Leaver Data (Secondary Campuses Only)

Make sure you have proper documentation for the exit-reason codes coded on SkyPAC. Review **Appendix D** of the PEIMS Data Standards for leaver documentation requirements.

The home school is responsible for leavers from HOPE and JJAEP. Run leaver lists and review your leavers from those campuses too. Any designated dropouts from these campuses could hurt your campus rating.

To modify or code information on SkyPAC for Leaver maintenance, you will. . .

1. Go to Entry/Withdrawal tab to correct a Leaver Reason Code (Withdrawal Code). Be sure to correct the Withdrawal Code in an E/W record with an Entry date in last year's calendar. (In other words, if you back date an entry and enter a withdrawal before the current school starts to track No Shows, do NOT update the No-Show record. Update the E/W from last school year.) Do not change the entry/withdrawal dates. Only update the withdrawal code.
2. Go to the TX/NCLB tab to update Graduate Information, including Graduation Type Code and College Entry Code. Set the GRADUATED field to YES.
3. Go to the General #1 tab to update Graduation Date.

You will go to State Reports > Pre-PEIMS Reports to work on and check **203 School Leaver Records**.

1. If you run the report to **Print Leavers**, you will see all students whose records indicate that they should be Leavers AND who have valid Leaver Reason Codes. The report will run the PEIMS edits for the 203 record against your data. If you find errors, you will need to correct them and then re-run the report. If you find a student who really should not be reported as a Leaver, you will need to change the student's Withdrawal Code on the E/W tab in the Student area.
2. If you print the report for other students, you can select one or more Withdrawal Codes to use. For example, you could print the report for students with code 80, which you used to indicate that students transferred to other TX school districts. The report will print not ALL students with codes of 80 from last year, but ONLY those who appear to be Leavers based on their E/W records. If you find a student who is really a Leaver and NOT a Mover, you can update the student's Withdrawal Code on the E/W tab in the Student area.

(203 School Leaver Report Parameters)

You can run this second option, **Print Students with Non-Leaver Reasons** to review a report for all withdrawal codes used last year to find students who appear to be Leavers but currently do not have a valid Leaver Reason Code.

H1. Graduate Data. **Data Entry Due: October 26th**

Run the Submission 1 Pre-PEIMS Edit **203 Student Leaver Reasons** report and verify information to make sure it is complete and accurate.

H2. Non-graduate Leaver Data. **Data Entry Deadline: September 28, 2007**

**All data validations must be done by November 2, 2007,
unless noted otherwise.**

Code Table ID	Name	Date Issued	Date Updated
C093	PARENTAL-PERMISSION-CODE	4/10/89	3/3/04

Code	Translation
3	Parent or guardian has requested placement of non-LEP student in the bilingual program
7	Parent or guardian did not respond
8	Parent or guardian was not contacted
A	Parent or guardian has denied placement of LEP student in the required bilingual program, but has approved placement of LEP student in the ESL program
B	Parent or guardian has approved placement of a grade PK-8 LEP student in the required ESL program, but has not denied placement in the bilingual program, if applicable (See 19 TAC §89.1205.)
C	Parent or guardian has denied placement of LEP student in any special language program
D	Parent or guardian has approved placement of LEP student in the bilingual program
E	Parent or guardian has approved placement of LEP student in the bilingual program, but the program is not available for the student; parent has therefore approved placement of LEP student in the ESL program (See 19 TAC §89.1205. Districts who use code E have or should have submitted an exception to the bilingual program.)
F	<p>Parent or guardian of a grade 9-12 LEP student has approved services in accordance with the LPAC plan. The LPAC plan may include English I for Speakers of Other Languages, English II for Speakers of Other Languages and/or modified (<u>sheltered</u>) courses for LEP students. Modified (<u>sheltered</u>) courses for LEP students may be taught by non-ESL certified teachers <u>who have received training in modified (sheltered) instruction</u> but English I for Speakers of Other Languages and English II for Speakers of Other Languages must be taught by ESL certified teachers.</p> <p>On SkyPAC:</p> <p>Bilingual: Participates in BIL with a 'D' eligibility code (grades PK-5) ESL: Participates in ESL with a 'B' (grades 6-8) or 'F' eligibility code (grades 9-12) Parental Denials: Does not Participate in LEP with a 'C' eligibility code</p>

Element ID	Name	Date Issued	Date Updated
E1017	TITLE-I-PART-A-HOMELESS-INDICATOR-CODE	3/3/00	7/18/03

Definition
<p>TITLE-I-PART-A-HOMELESS-INDICATOR-CODE indicates whether a student: 1) has received Title I, Part A services, or is scheduled to receive services before July 1 on a Title I, Part A targeted assistance campus or a Title I, Part A schoolwide campus, AND 2) is homeless. A homeless student is one who lacks a fixed, regular, and adequate nighttime residence.</p> <p>As defined by NCLB, Title X, Part C, Section 725(2), the term “homeless children and youths” —</p> <p>(A) means individuals who lack a fixed, regular, and adequate nighttime residence [within the meaning of section 103(a)(1)]; and</p> <p>(B) includes —</p> <p>(i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;</p> <p>(ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings [within the meaning of section 103(a)(2)(C)];</p> <p>(iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and</p> <p>(iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).</p>

Code Table ID
C088

Domain of Values

Special Instructions

Data Specifications		
Length	Type	Pattern
1	CODED	#

Element ID	Name	Date Issued	Date Updated
E0919	AT-RISK-INDICATOR-CODE	3/15/90	7/18/03

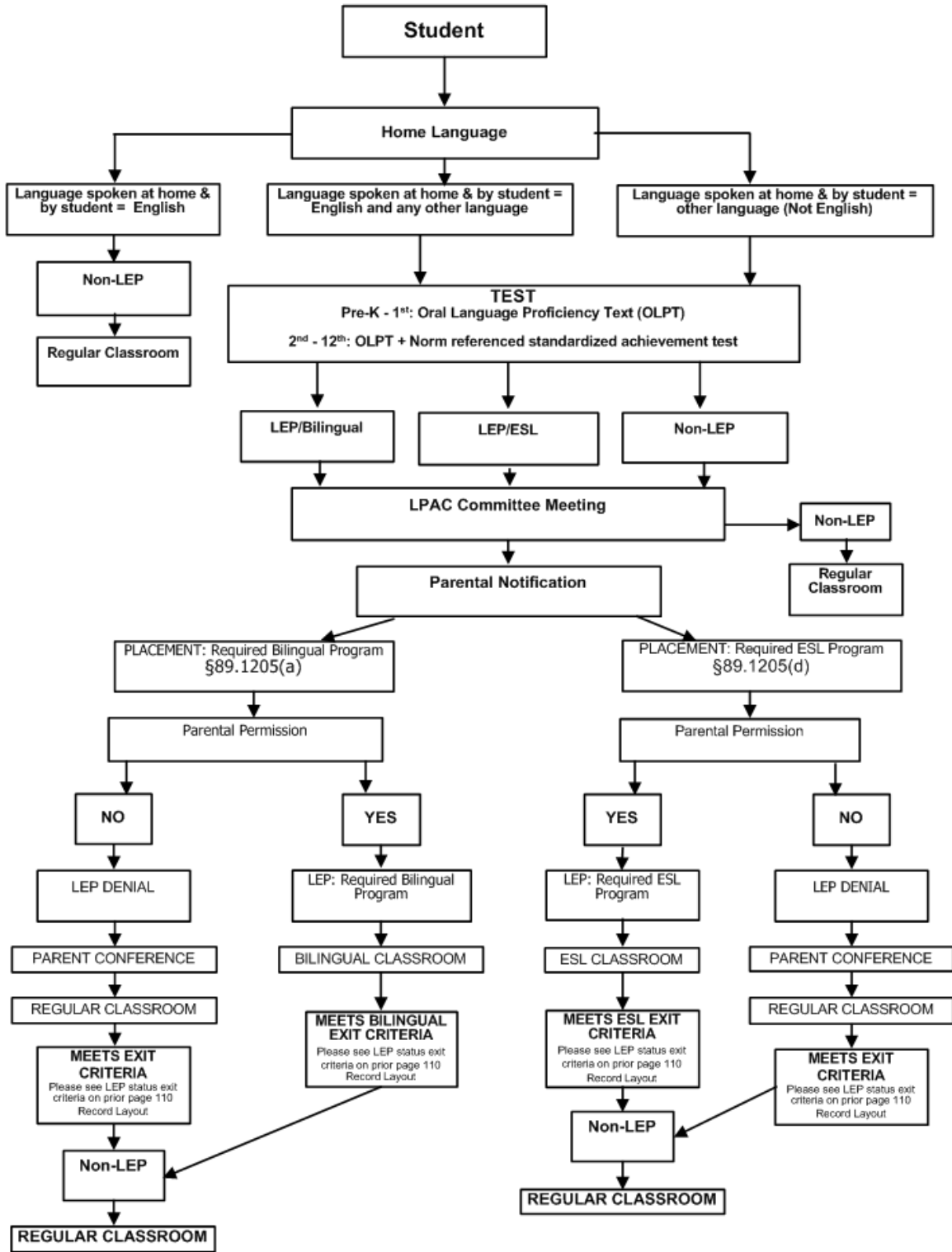
DEFINITION

AT-RISK-INDICATOR-CODE indicates whether a student is currently identified as at-risk of dropping out of school using state-defined criteria only (TEC §29.081, Compensatory and Accelerated Instruction). Please note that a student with a disability may be considered to be at-risk of dropping out of school if the student meets one or more of the statutory criteria for being in an at-risk situation that is not considered to be part of the student’s disability. A student with a disability is not automatically coded as being in an at-risk situation. Districts should use the student’s individualized education program (IEP) and other appropriate information to make the determination.

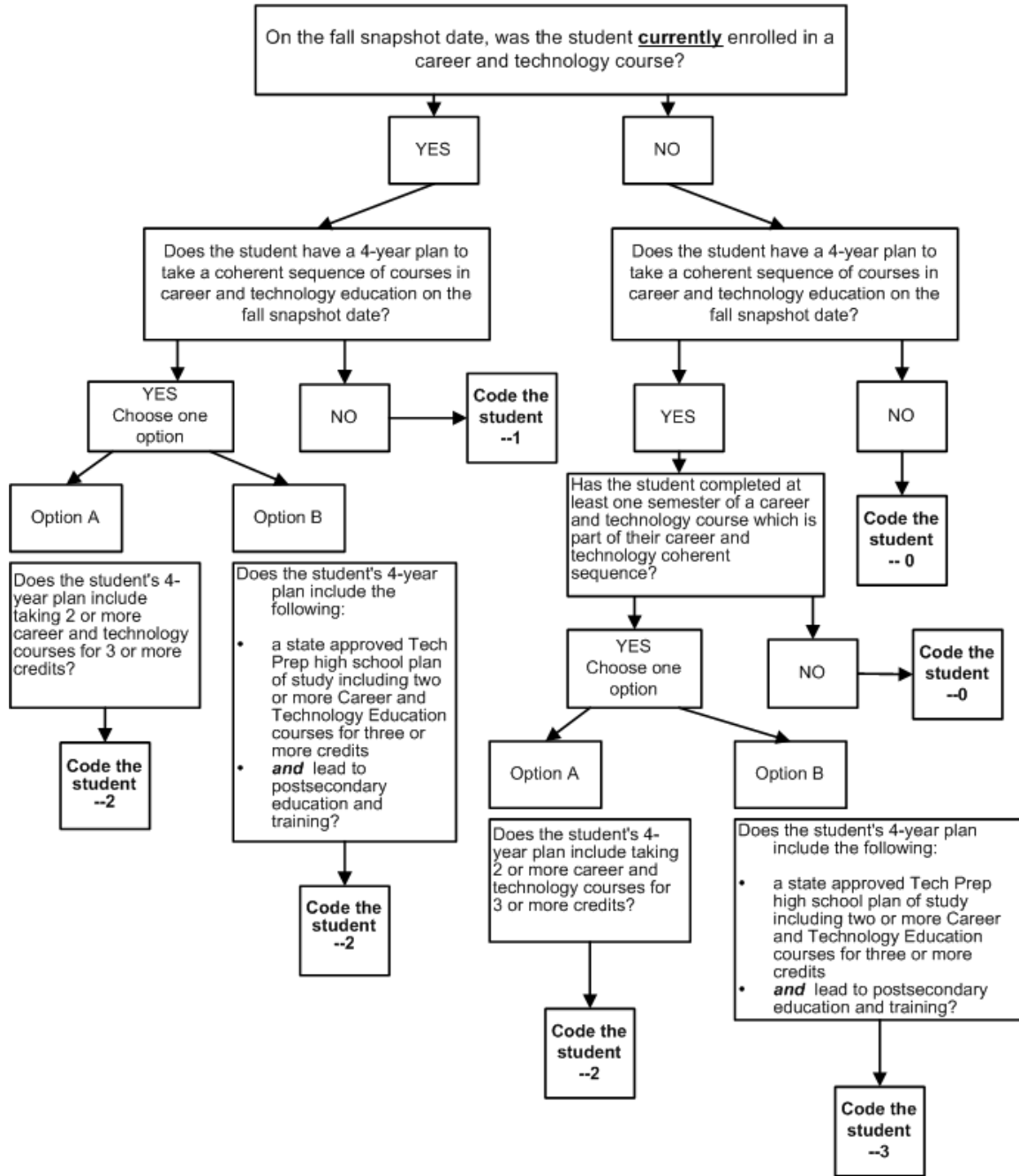
A student at-risk of dropping out of school includes each student who is under 21 years of age and who:

1. is in prekindergarten, kindergarten or grade 1, 2, or 3 and did not perform satisfactorily on a readiness test or assessment instrument administered during the current school year;
2. is in grade 7, 8, 9, 10, 11, or 12 and did not maintain an average equivalent to 70 on a scale of 100 in two or more subjects in the foundation curriculum during a semester in the preceding or current school year or is not maintaining such an average in two or more subjects in the foundation curriculum in the current semester;
3. was not advanced from one grade level to the next for one or more school years;
4. did not perform satisfactorily on an assessment instrument administered to the student under TEC Subchapter B, Chapter 39, and who has not in the previous or current school year subsequently performed on that instrument or another appropriate instrument at a level equal to at least 110 percent of the level of satisfactory performance on that instrument;
5. is pregnant or is a parent;
6. has been placed in an alternative education program in accordance with TEC §37.006 during the preceding or current school year;
7. has been expelled in accordance with TEC §37.007 during the preceding or current school year;
8. is currently on parole, probation, deferred prosecution, or other conditional release;
9. was previously reported through the Public Education Information Management System (PEIMS) to have dropped out of school;
10. is a student of limited English proficiency, as defined by TEC §29.052;
11. is in the custody or care of the Department of Protective and Regulatory Services or has, during the current school year, been referred to the department by a school official, officer of the juvenile court, or law enforcement official;
12. is homeless, as defined NCLB, Title X, Part C, Section 725(2), the term “homeless children and youths”, and its subsequent amendments; or
13. resided in the preceding school year or resides in the current school year in a residential placement facility in the district, including a detention facility, substance abuse treatment facility, emergency shelter, psychiatric hospital, halfway house, or foster group home.

LIMITED ENGLISH PROFICIENT DECISION CHART



Career and Technology Education Indicator Code Decision Chart (E0031)





ABSENCE CODE TYPES

Code	Code Description	ADA Absence?	Counts for Truancy?	Uses
C	COURT APPOINTMENT	NO	NO	Student was attending a required court appearance.
E	EXCUSED ABSENCE	YES	NO	Absent but administrator excused absence
H	HALF-DAY ABSENCE	YES	YES	Homebound student is not served 1 of the 4 days to be served.
I	IN SCHOOL SUSPENSION	NO	NO	Student was in ISS
L	LEFT EARLY-PM	NO	YES	Student left early after attendance was taken. Used to track 'parts of a day' for truancy.
M	MEDICAL	NO	NO	Student was out during when attendance was taken; brought documentation of a medical appointment and received instruction that day.
O	OUT OF SCHOOL SUSPENSION	YES	NO	Student served an out-of-school suspension
R	MENTORSHIP	NO	NO	Student was participating in a mentorship approved by district personnel to complete the Distinguished Achievement Program.
S	SCHOOL	NO	NO	Student was on campus (nurse, counselor, principal, etc.) but not in class when attendance was taken.
T	TARDY	NO	YES	Student arrived late to class before attendance was taken.
U	UNEXCUSED	YES	YES	Student was absent with no excuse.
W	WEB POSTED ABSENCE	YES	YES	Teacher posted absence via web.
X	EXTRACURRICULAR	NO	NO	Student was out on a school board approved field trip or activity and is under the direction of a professional school staff member.

ABSENCE REASON CODES

Code	Description
CO	COUNSELOR
DE	DEATH IN FAMILY
FE	FAMILY EMERGENCY
FT	FIELD TRIP
HO	HOSPITALIZATION
IL	ILLNESS
ME	MEDICAL

Code	Description
NU	NURSE
OE	OTHER EDUCATIONAL EXPERIENCE
OT	OTHER
PB	PROBATION OFFICER
PR	PRINCIPAL
PS	PROFESSIONAL SERVICES
UR	UNRESOLVED ABSENCE

Leaver Code Changes 2007-2008

L E A V E R S	School Year 2005-2006	School Year 2007-2008
	01* Graduated	01* Graduated
	03* Died	03* Died
	16* Returned to home country	16* Returned to Home Country
	24* College, pursue degree	24* College, pursue degree
	60* Home schooling	60* Home schooling
	66* Removed by CPS	66* Removed by CPS
	78* Expelled, cannot return	78* Expelled, cannot return
	81* Enroll in TX private school	81* Enroll in TX private school
	82* Enroll in school outside of TX	82* Enroll in school outside of TX
	83* Administrative withdrawal	83* Administrative withdrawal
		85* Graduated outside TX, returned, left again
		86* Received GED outside TX
	02 Pursue job or job training	98 Other (unknown or not listed)
	04 Join the military	
08 Pregnancy		
09 Marriage		
10 Alcohol or other drug abuse problem		
14 Age		
15 Homeless or non-permanent resident		
19* Failed exit TAAS/TAKS met graduation requirements		
22* Alternative program, working toward diploma or certificate		
72* Court-ordered alternative program		
79 Student expelled, cannot return		
84 Academic performance		
99 Other (unknown or not listed)		

M O V E R S	21* Official transfer to other TX district	Reported on PID Extension System
	30* Enter health care facility	
	31* Completed GED certificate	
	61* Incarcerated outside district	
	63* Graduated, returned left again	
	64* Completed GED certificate, returned, left again	
	80* Enroll in another TX public school district	

- School leavers coded with this LEAVER-REASON-CODE are not included in the calculation of the dropout rate used for accountability purposes.

REGION ONE
EDUCATION SERVICE CENTER
PEIMS 2007-2008 SUBMISSION DATES

All collections will be submitted to TEA via the Internet using EDIT+.

Collection	1	2	3	4
	FALL	MID YEAR	ATTEN-DANCE	ESY & OEYP
REPORTING DATES	AS OF DATE 10/26/2007	9/1/2006 Thru 8/31/2007	School Year 2007-2008	School Year 2007-2008
DATA DUE VIA EDIT+ DATA MAY CONTAIN ERRORS	11/5/2007	1/7/2008	5/26/2008	8/18/2008
DATA MUST BE ERROR FREE It is important that districts follow the ESC established delivery schedules so that their data meets the TEA submission deadlines.	11/29/2007	1/24/2008	6/19/2008	9/4/2008
RESUBMISSION DATES As information is received at TEA, it will be edited immediately. Districts will have a chance to review and validate the data at this time and will have <u>ONE and ONLY ONE</u> opportunity to resubmit the data.	1/17/2008	2/14/2008	7/10/2008*	10/2/2008

* Districts registered with TEA with year-round tracks ending later than June 26 may delay resubmission until two weeks following completion of the latest year-round track or August 28, 2008, whichever comes first. However, the initial data delivery for submission 3 must still be made by June 26, 2008, for all districts. In no case will any resubmission be processed after August 28, 2008. Corrections made beyond August 28, 2008 will be handled by State Funding.