

# Skyward Family Access

**Note: You must obtain the username and password from the campuses attendance clerk at your child's school.**

## Logging In:

- From La Joya's home page (Internet Explorer ([www.lajoyaisd.com](http://www.lajoyaisd.com)))
  - Click on **Skyward Family Access**

## Checking Your Child's Grades:

- From the **Family Access** home page
  - Click on **Gradebook** [Gradebook](#) (left hand navigation column)
- You will see the classes and grades for the current grading period
  - To see other grading periods, use the **Prev** and **Next** buttons
- There are two type of grades:
  - Posted Grades will appear as [Blue Underlined Text](#)
  - Non-Posted grades (not updated to the student's report card) will show as a notebook icon
    - These are "up to the minute" grades (are available as soon as the teacher enters them in their grade book)
  - To view grade detail, click on the [Posted grade](#) or the **Notebook Icon**
- You can also click on **Missing Assignments** and the **Comment** tabs at the top of the screen for additional information.

## Checking Your Child's Attendance:

- Click on **Attendance** [Attendance](#) (left hand navigation column)
- Click on the tabs (**Calendar, By Day, Term Totals**) for multiple view of attendance
- From the **Calendar View**, click on the date for additional information

## Other Available Information/Features:

- **Schedule** [Schedule](#) – View schedule (left hand navigation column)
- **Discipline** [Discipline](#) – View discipline records (left hand navigation column)
- **Test Scores** [Test Scores](#) – View State Test Scores (left hand navigation column)
- **Academic History** [Academic History](#) – View previous years classes/grades
- **Login History** [Login History](#) – Views your account history and areas visited during that login (click **View Details** for areas visited) (left hand navigation column)
- Click on the **Print** button, for a printer-friendly format (upper right side of screen)
- **Log Off** – Click on [Logout](#) (upper right side of screen)
- **Change your Email and/or Password**
  - Click on [Account Info](#) (upper right side of screen)
    - Click on [Change My Email](#)
      - Follow screen instructions
    - Click on [Change My Password](#)
      - Follow screen instructions

Note: If you need assistance, contact the school's Social Worker/Parent Educator.