

Requirements for Portfolios TAKSM / TAKS Alt

TAKSM Portfolios are required for each subject recommended for the student during the annual IEP year. The following items are to be filed in the portfolio as these folders will be the basis for providing documentation as routinely practiced accommodations and modifications for classroom assignments and assessments.

- Copy of student's accommodation/modification page
- Copy of student's testing pages
- Work sample of daily modified assignment (1 per week)
- Work sample of weekly modified assessment (1 per week)
- Work sample of unit assessment (1 per six week period)

TAKS Alt Portfolios are required for each subject applicable for the appropriate grade level. The following items are to be filed in the student's portfolio as these folders will be the basis for providing documentation as to student activities for TAKS Alt objectives.

- Copy of student's accommodation/modification page
- Copy of student's testing page
- Work sample of TAKS Alt objectives (1 per subject per week)
- Work sample of modified unit assessments/benchmarks (1 per subject per six week period)

Instructions on starting the portfolio for the school year:

1. Make copies from the last ARD or most current ARD meeting (Accommodations/Modification page and Testing pages)
2. Hand out portfolio folder to the regular education teacher responsible for the specified subject. (obtain their signature on the *Receipt of Modification Page*)
3. Follow up after each six weeks to assure that accommodations/modifications are being provided to the student by monitoring the TAKSM portfolio. If documentation is not being provided, please consult with your campus administrator.
4. At the end of the year, pick up the portfolios and store in your classroom for 1 school year if the student is still on your campus, if the student moved to another campus in the district, please send folder to the appropriate campus.